

January 20, 2010

**CITY COUNCIL AGENDA**

**Tuesday, January 26, 2010      4:30 p.m.      Council Chambers, 315 N. Broadway**

1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 1-11-10
4. Approval of Accounts Payable Listing
5. Liquor Store Report
6. Pay Equity Report
7. Public Hearing on Vacating Portion of 5<sup>th</sup> St. SE – 5:00 p.m.
8. Legal Benefit Consultants, Inc. – Present Information on Proposed Employee Benefits
9. Charitable Gambling - VFW Post 5252 – State License 02132  
VFW Post 5252 Aux – State License 33482

**CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 01-26-10**

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 01-26-10, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members Steve Foster, Kevin Ballard and John E. Waller, III were present. Council Member Richard Peterson was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Liquor Store Manager Bob Leslie, Mark T. Johnson, Ryan Hurrele of AEGIS Management Group, LLC, and Kelley Gorman of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

There were no additions or deletions to agenda. Motion by Waller, seconded by Ballard to approve agenda. Motion passed unanimously.

Motion by Waller, seconded by Ballard to approve the minutes of 01-11-10 as presented. Motion passed unanimously.

Liquor Store Manager Bob Leslie reviewed liquor store operations for 2009. Liquor Store inventory will be 02-01-10. The proposed liquor store facility meeting scheduled for 01-25-10 which was canceled due to snow storm was rescheduled for 02-01-10 at 4:30 p.m.

Motion by Ballard, seconded by Foster to approve the 01-26-10 Accounts Payable List as presented for City bills in the amount of \$35,390.65. Motion passed unanimously.

Ryan Hurtle of AEGIS Management Group presented information about services his company could provide to city employees as a voluntary payroll deduction. One service is Identify Theft protection and the other is a legal service plan which provides access to law firms. City could offer these services to employees at the employees' cost similar to other insurance plans.

Administrator Don Solga suggested that employees be surveyed to see if there is interest. He said there is a cost to the City to provide training to employees on city time and staff time to set up the payroll deduction, enroll employees and maintain the deductions. Hurtle said he would certainly be open to meet with employees on their lunch break to explain program and determine interest. Motion by Waller, seconded by Foster to authorize setting up a presentation to the employees, not on city time, about the services. Motion passed unanimously.

Pursuant to due call and published notice thereof, a public hearing was called to order at 5:00 p.m. to consider vacating a portion of 5<sup>th</sup> Street SE. Clerk-Treasurer Glenys Ehlert said the public notice was published for two consecutive weeks starting 12-30-09 and posted at the library, liquor store and City Hall. Mark Johnson, one of the property owners petitioning for the vacation was present. No other members of the public were present for the hearing. Administrator Don Solga said he was contacted about the sanitary sewer easement. The caller was reassured that the City will have a utility easement through the property. Motion by Foster, Ballard to close the hearing on vacating a portion of 5<sup>th</sup> Street SE. Motion passed unanimously.

Motion by Ballard, seconded by Foster to introduce the following resolution to vacate a portion of 5<sup>th</sup> Ave. SE, entitled **RESOLUTION VACATING STREET**. (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion passed unanimously and resolution declared duly adopted.

Administrator Don Solga reviewed the Pay Equity Compliance Report which the City recently completed and passed. He discussed the criteria for including positions to be reviewed, the job match system, the statistical analysis test and salary range test. Administrator Solga said that even though the City passed and is compliant, we may look at making some adjustments in the lower paying departments. Motion by Waller, seconded by Ballard to approve the Pay Equity Compliance Report, to authorize the Mayor to sign the report and authorize filing the report with the State of Minnesota. Motion passed unanimously.

Clerk-Treasurer Glenys Ehlert presented information about Charitable Gambling licenses previously approved for VFW Post 5252 and VFW Post 5252 Auxiliary. These entities are licensed by the State of Minnesota and do not need a license from the City of Pelican Rapids. Motion by Waller, seconded by Ballard to void the City of Pelican Rapids Charitable Gambling licenses previously issued to the above entities and refund the \$10 permit fee each paid. Motion passed unanimously.

Motion by Waller, seconded by Ballard to adjourn the meeting at 5:20 p.m. Motion passed unanimously.

Glenys Ehlert, CMC  
Clerk-Treasurer