

June 23, 2010

CITY COUNCIL AGENDA

Tuesday, June 29, 2010

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 06-14-10
4. Approval of Accounts Payable Listing
5. Fire Department Vehicle Report - Chief Trevor Steeves
6. Liquor Store Report
7. Request to Assess Curb Stop Repairs to Property Taxes
8. Election Judge Appointments
9. SCDP Grant Requirement – Section 3 Plan
10. Disabled American Veterans - Request for Transient Merchant License – 07-10-10

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES -06-29-10

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 06-29-10, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members Steve Foster, Kevin Ballard, John E. Waller, III and Richard E. Peterson were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Fire Chief Trevor Steeves, Jose Rosiles and Wayne Johnson were also present.

Mayor Woessner called meeting to order.

The following items were added to the agenda: Chamber of Commerce Raffle Permit, Crossroads Liquor License and Gridor Construction's Request for Final Completion Date Extension to 08-18-10. Motion by Ballard, seconded by Peterson to approve the agenda with the additions. Motion passed unanimously.

Motion by Ballard, seconded by Waller to approve the minutes of 06-14-10 as presented. Motion passed unanimously.

Motion by Waller, seconded by Foster to pay Accounts Payable Listing of 06-29-10 as presented for the City bills in the amount of \$28,553.29 and with Liquor Store additions in the amount of \$815 for new liquor store legal fees and tree removal. Motion passed unanimously.

Fire Chief Trevor Steeves reviewed his request to add a support vehicle to use to transport fire department personnel. The proposed vehicle is a used Suburban type vehicle, 8 to 9 passenger with an estimated purchase price under \$9,000. He outlined the ways this vehicle could be used. Administrator Don Solga recommended approval of the request. Fire Chief Steeves said he was requesting authorization to spend up to \$9,000 of the Fire Department contribution funds. Motion by Foster, seconded by Ballard to authorize spending up to \$9,000 of Fire Department contribution funds for a department support vehicle as proposed. Motion passed unanimously.

Administrator Don Solga reviewed the 05-31-10 Liquor Store Revenue and Expense and Balance Sheet Reports. He also reviewed the building project. Administrator Solga reviewed liquor store pay request no. 1 to contractor. Motion by Peterson, seconded by Waller to approve Request for Payment No. 1 to Sundance Companies, Inc., for liquor store construction in the amount of \$76,478.02 as recommended by Project Architect Ron Dick. Motion passed unanimously.

Administrator Don Solga reviewed existing sign post at the liquor store site. Motion by Waller, seconded by Ballard to remove the existing sign post during construction. Motion passed unanimously.

Wayne Johnson of Super Septic & Excavation presented a written request and a drawing and design for a drain field and septic system for Guillermo and Gloria Rosiles of 201 NE 5th Ave. Administrator Don Solga recommended that any legal costs for the easement would be paid by the Rosiles as well as cost to remove the drain field if NE 2nd St. is developed. Motion by Peterson, seconded by Ballard to approve the request for a drain field easement in NE 2nd St. in the east 33 ft. of the undeveloped street as outlined in the written request. (A complete text of this agreement is part of permanent public record in the City Clerk's Office.) Motion passed unanimously.

Motion by Peterson, seconded by Waller to approve payment to Egge Construction in the amount of \$475.92 for curb stop repair at 307 NW 3rd St. and to assess the cost of repairs to parcel number 76000990637000 for collection with real estate taxes in the amount of \$400 in 2011 and \$75.92 in 2012. Motion passed unanimously.

Motion by Peterson, seconded by Foster to appoint the following Election Judges for Primary Election on 08-10-10 and General Election on 11-02-10: JoAnn Frazier, Julie Lammers, Connie Atchley, Paulette Nettetstad, Susan Strand, Kathleen Knutson-Olson, Kimberly Pierce, Bonnie McGregor and Annie Wrigg. Motion passed unanimously.

Motion by Waller, seconded by Ballard to approve the Small Cities Development Program Section 3 Plan. Motion passed unanimously.

Motion by Peterson, seconded by Foster to approve the Prohibition of Excessive Force Policy as recommended by the Small Cities Development Program. Motion passed unanimously.

Motion by Waller, seconded by Ballard to pass the following written resolution, entitled **CITY OF PELICAN RAPIDS RESOLUTION APPROVING HOUSING REHABILITATION GUIDELINES**. (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion passed unanimously and resolution declared duly adopted.

Motion by Foster, seconded by Waller to approve the Disabled American Veterans request for a Transient Merchant License on 07-10-10 to sell Forget-Me-Nots on city sidewalks and streets along parade route. Motion passed unanimously.

Motion by Peterson, seconded by Waller to approve the Chamber of Commerce request to conduct a raffle on 10-09-10 at the VFW Club. Motion passed unanimously.

Motion by Peterson Ballard to approve an On-Sale Intoxicating Liquor and Sunday On-Sale License to Derek Satter on behalf of Crossroads Corner, LLC for the license period beginning 07-01-2010 through 06-30-2011, subject to receipt of certificate of liquor liability insurance and other insurance and licensing information. Motion passed unanimously.

Administrator Don Solga presented information regarding the request of Gridor Construction, Inc., to extend the Final Completion Date to 08-16-10. Motion by Waller, seconded by Peterson to approve the extension of the Final Completion Date to 08-16-10 for the Wastewater Treatment Facilities Improvement Project No. 75, as reviewed by Administrator Don Solga. Motion passed unanimously.

Motion by Foster, seconded by Ballard to adjourn at 5:28 p.m.

Clerk-Treasurer Glenys Ehlert