

April 21, 2011

**CITY COUNCIL AGENDA**

**Tuesday, April 26, 2011**

**4:30 p.m.**

**Council Chambers, 315 N. Broadway**

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1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 4/11/11
4. Approval of Accounts Payable Listing
5. Authorize Transfer of River Park Funds - \$555.13
6. Liquor Store Report
  - Landscaping
  - Pay Request
7. Liquor License Renewals
8. City Hall Purchase Options
9. Pelican Place Estates – Improvement Project No. 77 Update
10. Safe Routes to School Study – Final Draft
11. Noise Control Ordinance Amendment – Permitted Noises

**CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 04-26-11**

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 04-26-11, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Kevin Ballard, Steve Foster and John E. Waller, III were present. No members were absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, City Engineer Bob Schlieman, Pelican

Rapids School Superintendent Deb Wanek and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Council Member Steve Foster requested an addition to the agenda: Potholes Behind Pass It On Ministries. Motion by Strand, seconded by Ballard to approve the agenda as amended. Motion passed unanimously.

Council considered the 04-11-11 City Council minutes. Motion by Waller, seconded by Strand to approve the minutes of 04-11-11 as presented. Motion passed unanimously.

Motion by Waller, seconded by Foster to approve the Accounts Payable Listing of 04-26-11 in the amount of \$56,846.65 for city bills and \$4,350 for library bills. Motion passed unanimously.

Administrator Don Solga requested the transfer of \$555.13 of money set aside for Veterans' Memorial River Park from savings to checking so it can be used for additional expenses for the park. Motion by Ballard, seconded by Strand to approve the transfer of \$555.13 from Veterans' Memorial River Park investment accounts to checking. Motion passed unanimously.

Administrator Don Solga discussed the March 2011 Liquor Store Reports.

Administrator Don Solga presented information for proposed liquor store landscaping. Council considered block steps, concrete steps, rock buffer and edging for parking lot. Administrator Solga will obtain quotes for everything discussed and bring back to Council.

Administrator Don Solga presented Pay Request No. 8 from Sundance Companies, Inc., in the amount of \$10,000 for liquor store project, subject to receipt of lien waivers from contractors paid in last pay request. Motion by Foster, seconded by Ballard to approve Pay Request No. 8 from Sundance Companies, Inc. for liquor store construction in the amount of \$10,000, subject to receipt of lien waivers from contractors paid in previous pay request. Motion passed unanimously.

Motion by Ballard, seconded by Foster to approve renewal of a Club On-Sale Liquor License and Sunday On-Sale Liquor License for Manager Donna Mattern for Gilmore Weik VFW Post 5252 for the period of one year, beginning 07-01-11. Motion passed unanimously.

Administrator Don Solga reviewed three options for City Hall building purchase: 1) Draw down funds from capital equipment funds; 2) Contract for Deed would only run five years and State Bank decided to withdraw offer of Contract for Deed and 3) Lease Purchase Agreement. He has received a quote from Minnesota National Bank for a ten year Lease Purchase Agreement and is waiting for a reply from Wells Fargo. Motion by Waller, seconded by Strand to proceed with purchasing City Hall building from State Bank at a purchase price of \$150,000 using a Lease Purchase Agreement and to authorize the Facilities Committee to review the Lease Purchase Agreement financing offers and determine which is most favorable to the City so the Agreement can be prepared and presented to City Council at their meeting on 05-09-11. Motion passed unanimously.

Administrator Don Solga presented information regarding the Pelican Place Estates Street Improvement Project No. 77. He said they are waiting for dryer weather so the developer will be able to grade and shape road. At that point, Delzer Construction, contractor, will begin preparing road bed and paving project.

Bob Schlieman of Ulteig Engineers presented information on changes he made from the draft Safe Routes of School Study to the final document. School Superintendent Deb Wanek questioned process after approval by City Council. Engineer Schlieman said the study will be submitted to Otter Tail County and Minnesota Department of Transportation so they will have the final study. Motion by Strand, seconded by Foster to approve the final draft of the Safe Routes to School Study and authorize submittal to county and state agencies. Motion passed unanimously.

Council reviewed an amendment to the Noise Control Ordinance which will add definitions of permitted noise, including Council authorized community events. Motion by Waller, seconded by Foster to introduce the following written resolution, entitled **ORDINANCE NO. 11-01, AN ORDINANCE AMENDING NUISANCES AND OFFENSES ORDINANCE CHAPTER 8, NOISE CONTROL, PART 9, CITY CODE SECTION 809.04, RELATING TO PERMITTED NOISE, SUBDIVISION 1.** (A complete text of this ordinance will be published and is on file as permanent public record in the City Clerk's Office.) Motion passed unanimously to adopt resolution and approve Ordinance No. 11-01, which will be in full force and effect upon publication.

Council Member Foster presented information he received about potholes behind Pass It On Ministries. Mayor Woessner explained that the area pictured indicating potholes is private property and the building owner and telephone company have filled those holes for years. Motion by Strand, seconded by Foster to adjourn meeting at 5:15 p.m. Motion passed unanimously.

Glenys Ehlert, CMC, Clerk-Treasurer