

January 20, 2011

CITY COUNCIL AGENDA

Tuesday, January 25, 2011

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 1/10/11
4. Approval of Accounts Payable Listing
5. Liquor Store
6. Household Hazardous Waste Collection Day – August 3, 2011 – 10:00 a.m. – 2:00 p.m. @ City Public Works Facility
7. Certify Unpaid Utility Bill to County Auditor
8. “Planning the Entrepreneurial Venture” Class at the Library – Feb-Apr

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 01-25-11

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 01-25-11, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Kevin Ballard, Steve Foster and John E. Waller, III were present. No members were absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Liquor Store Manager Bob Leslie and Lou Høglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

There were no additions or deletions to agenda. Motion by Foster, seconded by Ballard to approve agenda as presented. Motion passed unanimously.

Motion by Foster, seconded by Ballard to approve the minutes of 01-10-11 as presented. Motion passed unanimously.

Council considered the Accounts Payable List of 01-25-11. Clerk-Treasurer Glenys Ehlert reviewed an addition for MN Section CSWEA in the amount of \$60 for Frazier wastewater class registration. Motion by Ballard, seconded by Strand to approve Accounts Payable Listing of 01-25-11 in the amount of \$33,493.44 for City bills with the addition of MN Section CSWEA in the amount of \$60. Motion passed unanimously.

Liquor Store Manager Bob Leslie reported on the Liquor Store. In discussion of dead inventory, Leslie said they can go through the back room and check item by item for age of inventory. On March 1st, they will be able to print a sixty day report.

Administrator Don Solga and Manager Bob Leslie discussed possibilities for placing an ATM machine in the liquor store.

Liquor Store Open House and Grand Opening will be 04-11-11 through 04-15-11.

Administrator Don Solga reviewed the Liquor Store 12-31-10 financial information. Liquor Store inventory will be 02-01-11.

Administrator Don Solga and Manager Bob Leslie have interviewed a part time employee for the liquor store. Motion by Ballard, seconded by Foster to approve hiring Catherine Vague as a part time employee at the liquor store at the starting wage of \$8.16. Motion passed unanimously.

Administrator Don Solga said he has received a copy of a fax from contractor Aaron Stanley, a subcontractor for Sundance Co., the liquor store contractor. Stanley proposed that his subcontractors accept 60 cents on the dollar for unpaid bills. Administrator Solga said there is \$70,000 left in the budget. Reports from Stanley's subcontractors, including several local contractors, indicate there is \$25,000 more in unpaid invoices than is available in the budget. Administrator Solga said, "We've paid over \$330,000 on a \$406,000 contract. Most of the subcontractors who have not been paid were hired by A & A Stanley. Paving scheduled for spring will be about \$20,000 which is part of the money remaining in the budget," Solga concluded.

Council Members agreed to conduct the Household Hazardous Waste Collection Day on 08-03-11, from 10:00 a.m. to 2:00 p.m., at the City Public Works Facility.

Motion by Waller, seconded by Ballard to certify an unpaid utility bill in the amount of \$279.51 for Parcel No. 76000270038002 to Otter Tail County Auditor Wayne Stein for collection with real estate taxes. Motion passed unanimously.

Administrator Don Solga has been working with the Economic Development Commission, Minnesota National Bank and Wells Fargo Bank to put together a scholarship fund for the entrepreneurial class. The class will be offered through the Minnesota State Community and Technical College at the Pelican Rapids Public Library for ten weeks beginning in February through April. The class will teach students how to develop a business plan, a marketing plan and they will learn about feasibility study. Solga is expecting that people from other communities will be attending since it is in the area. At the end of this class, the students will give a presentation and economic developers as well as planning and council members will be invited. There may be opportunities to put potential new businesses into incubator settings.

Motion by Waller, seconded by Strand to adjourn at 5:20 p.m. Motion passed unanimously.

Glenys Ehlert, CMC
Clerk-Treasurer